

CITIZENS' OVERSIGHT COMMITTEE
MEASURE T
REGULAR MEETING
December 18, 2008
Hemet Unified School District
1791 W. Acacia Avenue
Hemet, California 92545
6:30 p.m.

AGENDA

I. PRELIMINARY

- | | | |
|----|---|--------|
| A. | Call to Order | ACTION |
| B. | Introduction of New Committee Member – Richard Beck | ACTION |
| C. | Roll Call and Establishment of Quorum – Richard Beck | ACTION |
| D. | Approval of Agenda | ACTION |
| E. | Approval of Minutes of Meetings of September 18, 2008 | ACTION |

II. COMMITTEE COMMENTS

III. PUBLIC COMMENTS

- A. Any citizen may address the Committee concerning any item that has been described in the notice for this meeting before or during consideration of that item. No action will be taken on any item not appearing on the agenda, and the Committee Chair may limit the discussion on any item.

To address the Committee, please complete a green Comments Card located at the entrance and give it to the Secretary. The Committee Chair will call upon you during the Public Comments Session or at the time the item appears on the agenda, as indicated on your Comments Card. When called upon, please give your name and then make your statement. You will be allowed a maximum of three minutes to address the Committee. Individual speakers shall not give their time to another speaker.

IV. SPECIAL ITEMS

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|----|--|-------------|
| A. | Building Fund Audit 2006/07 – Brian Ruff, Vavrinek, Trine, Day & Co. | ACTION |
| B. | Project Status Report – Tina Koonce | INFORMATION |
| C. | Financial Report – Joyce Brightman | INFORMATION |
| D. | Future Sampling of Audit – Richard Beck | INFORMATION |
| E. | Revised Measure T Budget - Tina Koonce | INFORMATION |
| F. | Schedule 2009 Meetings | ACTION |

V. ADJOURNMENT

Item A. Measure T Building Fund Audit Year 2007-08

Quick Summary/Recommended Action

Review 2007/08 Building Fund Audit and approve receipt and audit report and findings.

Summary

Vavrinek, Trine, Day and Company was retained to prepare the Building Fund Audit per the requirements of a Proposition 39 general obligation bond. An audit is required annually utilizing agreed upon procedures which have been established by basic audit standards and established by the Citizens' Oversight Committee.

Item B. Project Status Report for Measure T

Quick Summary/Recommended Action

The attached is a summary report of the status of the bond projects of Measure T.

Summary

Tina Koonce, Director of Facilities, will present orally at the December 18, 2008 meeting.

Item C: Financial Report on Measure T

Quick Summary/Recommended Action

A periodic report presented to the Citizens' Oversight Committee for review. No action is required.

Summary

The Citizens' Oversight Committee received copies of the detailed financial report summary by project activity and amount at least quarterly. The report is presented by Joyce Brightman, accountant for the Facilities Department.

Item E: Revised Measure T Budget

Quick Summary/Recommended Action

The attached is a report of the revised Measure T Budget.

Summary

Tina Koonce, Director of Facilities, will present orally at the December 18, 2008 meeting.

Item F: Schedule 2009 Measure T Meetings

Quick Summary/Recommended Action

Approve the dates for 2009 meetings.

Summary

The following dates suggested for the 2008 meetings are:

March 19, 2009, June 18, 2009, September 17, 2009, and December 17, 2009